



**FREEDOM OF INFORMATION ACT
REQUEST FOR PUBLIC RECORDS
ATTENTION: FOIA OFFICER**

VILLAGE OF STICKNEY
6533 Pershing Rd, Stickney, IL 60403
Phone: 708-749-4400 – Fax: 708-749-4451
foiarequests@villageofstickney.com

Office use only
Date Received Stamp

REQUESTOR'S INFORMATION (Please print clearly)

DATE OF REQUEST: _____

(Name)

(Company/Entity)

(Address) Number Street City State Zip

Phone Number Fax Number E-mail

DESCRIPTION OF DOCUMENTS REQUESTED: (Please provide specific names/addresses/dates and/or information to assist our search) You may attach additional pages if necessary.

Please indicate if the requested records
are for commercial purpose: ____ Yes ____ No

Signature

Note: It is a violation of the Freedom of Information Act for a person to knowingly obtain a public record for commercial purposes without disclosing that it is for a commercial purpose, if requested to do so by the public body 5 ILCS 140.3.1 (c)

Please indicate if you wish to inspect the above-captioned records or would like copies and if the documents must be certified. As per (5ILCS 140/6) the first 50 copies (black & white & legal size) are free, thereafter copies are \$0.15 per page, copies in color or sizes. Other than letter or legal will be charged at actual cost.

☐ Inspection ☐ Copy ☐ Both ☐ Each copy of a record can be certified @ \$1.00

Are you requesting a fee waiver? ☐ Yes ☐ No

(If you are requesting that the public body waive any fees for copying the documents, you must attach a statement of the purpose of the request, and whether the principal purpose of the request is to access or disseminate information regarding the health, safety and welfare or legal rights of the general public 5 ILCS 140/6 C)