

September 21, 2020

Hon. Jeff Walik,  
Mayor  
Village of Stickney  
6533 West Pershing Road  
Stickney, Illinois 60402

Re: **2021 MFT Maintenance – Rock Salt**  
**MFT Section No. 21-00000-00-GM**

Dear Mayor Walik:

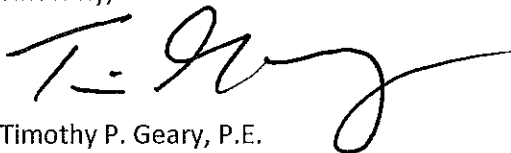
I have enclosed the following documents for your review and Board approval, for the above-captioned project:

- 1) Four (4) copies of the “Maintenance Engineering Agreement for MFT Funds”. If this Agreement meets your approval, the Mayor should sign all copies as indicated.
- 2) Four (4) copies of a “Resolution for Maintenance”, which appropriates \$37,730.00 of MFT funds for the purchase of rock salt. All copies should be signed and sealed by the Clerk after Board approval.
- 3) Four (4) copies of the “Municipal Estimate of Maintenance Costs”, which should be signed by the Mayor.

If these documents meet with your approval, please execute as indicated, and return all copies to our office for submittal to IDOT. Please contact me should you have any questions regarding these documents.

Note: Rock Salt is purchased through the State Central Management Services (CMS) Joint Purchasing Program. The State has also extended their 2019-20 Rock Salt Contract for this 2020-21 winter season.

Sincerely,



Timothy P. Geary, P.E.

TPG

Enclosures

cc: Ms. Audrey McAdams, Clerk, w/Enc.  
Mr. Joe Lopez, Public Works Supervisor, w/Enc.  
Project No. 20164



Local Public Agency	County	Section Number
VILLAGE OF STICKNEY	Cook	21-00000-00-GM

The services to be performed by the consulting engineer, pertaining to the various items of work included in the estimated cost of the maintenance operations (BLR 14222), shall consist of the following:

**PRELIMINARY ENGINEERING shall include:**

Investigation of the condition of the streets or highways for determination (in consultation with the local highway authority) of the maintenance operations to be included in the maintenance program; preparation of the maintenance resolution (BLR 14220 for municipalities and counties), maintenance estimate of cost and, if applicable, proposal; attendance at meetings of the governing body as may reasonably be required; attendance at public letting; preparation of the contract, quotations, and/or acceptance (BLR 12330) form. Also, preparation of the maintenance expenditure statement which must be submitted to IDOT within 3 months of the end of the maintenance period.

**ENGINEERING INSPECTION shall include:**

Furnishing the engineering field inspection, including preparation of payment estimate for contract, material proposal and/or deliver and install proposal and/or checking material invoices of those maintenance operations requiring engineering field inspection. For operations requiring material testing ensure the testing is completed by a qualified firm.

For furnishing preliminary engineering, the engineer will be paid a base fee PLUS a negotiated fee percentage. Only one base fee can be charged per maintenance period. For furnishing engineering inspection, the engineer will be paid a negotiated fee percentage. The negotiated preliminary engineering fee percentage for each maintenance group shown in the "Schedule of Fees" shall be applied to the total estimated costs of that group. The negotiated fee for engineering inspection for each maintenance group shall be applied to the total final cost of that group for the times which required engineering inspections. In no case shall this be construed to include supervision of the contractor operations.

**SCHEDULE OF FEES**

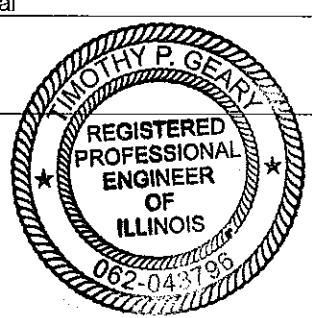
Total of all Maintenance Operations:

<= \$20,000 Base Fee   > \$20,000 Base Fee = \$1,250.00

Maintenance Engineering Category	Preliminary Engineering		Engineering Inspection		Operation(s) to be Inspected
	Maximum Fee %	Negotiated Fee %	Maximum Fee %	Negotiated Fee %	
I	NA	NA	NA	NA	NA
IIA	2%		1%		
IIB	3%		3%		
III	4%		4%		
IV	5%		6%		

The LPA certifies that the selection of the ENGINEER was performed in accordance with the Local Government Professional Service Selection Act 50 (ILCS 510/1-510/8) and procedures outlined in Chapter 5 of the DEPARTMENT's Bureau of Local Roads and Streets Manual.

BY:  
Local Public Agency Signature  Date   
  
Title   
Jeff Walik, Mayor

BY:  
Consulting Engineer Signature  Date   
*Timothy Geary* 9-21-20  
  
Title   
Timothy Geary, P.E.  
  
P.E. Seal  Date   
 EXP 11-30-2021

Approved:  
Regional Engineer, IDOT  Date



Resolution for Maintenance Under the Illinois Highway Code



Resolution Number	Resolution Type	Section Number
	Original	21-00000-00-GM

BE IT RESOLVED, by the President and Board of Trustees of the Village of Stickney Illinois that there is hereby appropriated the sum of Thirty Seven Thousand Seven Hundred Thirty and 00/100 Dollars (\$37,730.00)

of Motor Fuel Tax funds for the purpose of maintaining streets and highways under the applicable provisions of Illinois Highway Code from 05/01/20 to 04/30/21.

BE IT FURTHER RESOLVED, that only those operations as listed and described on the approved Estimate of Maintenance Costs, including supplemental or revised estimates approved in connection with this resolution, are eligible for maintenance with Motor Fuel Tax funds during the period as specified above.

BE IT FURTHER RESOLVED, that Village of Stickney shall submit within three months after the end of the maintenance period as stated above, to the Department of Transportation, on forms available from the Department, a certified statement showing expenditures and the balances remaining in the funds authorized for expenditure by the Department under this appropriation, and

BE IT FURTHER RESOLVED, that the Clerk is hereby directed to transmit four (4) certified originals of this resolution to the district office of the Department of Transportation.

I Audrey McAdams Village Clerk in and for said Village of Stickney in the State of Illinois, and keeper of the records and files thereof, as provided by statute, do hereby certify the foregoing to be a true, perfect and complete copy of a resolution adopted by the

President and Board of Trustees of Stickney at a meeting held on 10/06/20

IN TESTIMONY WHEREOF, I have hereunto set my hand and seal this October, 2020

(SEAL)

Clerk Signature

APPROVED

Regional Engineer  
Department of Transportation



Estimate of Maintenance Costs

Submittal Type

Local Public Agency

County

Section Number

Maintenance Period  
Beginning

Ending

Stickney

Cook

21-00000-00-GM

05/01/20

04/30/21

Maintenance Items

Maintenance Operation	Maint Eng Category	Insp. Req.	Material Categories/ Point of Delivery or Work Performed by an Outside Contractor	Unit	Quantity	Unit Cost	Cost	Total Maintenance Operation Cost
Snow & Ice Control (IDOT Joint Purchasing)	I	No	Rock Salt (Bulk)	Ton	480	\$76.00	\$36,480.00	\$36,480.00
<b>Total Operation Cost</b>								<b>\$36,480.00</b>

Estimate of Maintenance Costs Summary

Maintenance	MFT Funds	Other Funds	Estimated Costs
Local Public Agency Labor	\$0.00	\$0.00	\$0.00
Local Public Agency Equipment	\$0.00	\$0.00	\$0.00
Materials/Contracts(Non Bid Items)	\$0.00	\$0.00	\$0.00
Materials/Deliver & Install/Request for Quotations (Bid Items)	\$36,480.00	\$0.00	\$36,480.00
Formal Contract (Bid Items)	\$0.00	\$0.00	\$0.00
<b>Maintenance Total</b>	<b>\$36,480.00</b>	<b>\$0.00</b>	<b>\$36,480.00</b>

Estimated Maintenance Eng Costs Summary

Maintenance Engineering	MFT Funds	Other Funds	Total Est Costs
Preliminary Engineering	\$1,250.00	\$0.00	\$1,250.00
Engineering Inspection	\$0.00	\$0.00	\$0.00
Material Testing	\$0.00	\$0.00	\$0.00
Advertising	\$0.00	\$0.00	\$0.00
Bridge Inspection Engineering	\$0.00	\$0.00	\$0.00
<b>Maintenance Engineering Total</b>	<b>\$1,250.00</b>	<b>\$0.00</b>	<b>\$1,250.00</b>
<b>Total Estimated Maintenance</b>	<b>\$37,730.00</b>	<b>\$0.00</b>	<b>\$37,730.00</b>

Remarks

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**Estimate of Maintenance Costs**

Submittal Type

Local Public Agency	County	Section	Maintenance Period	
			Beginning	Ending
Stickney	Cook	21-00000-00-GM	05/01/20	04/30/21

**SUBMITTED**

Local Public Agency Official	Date
<input type="text"/>	<input type="text"/>

Title

County Engineer/Superintendent of Highways	Date
<input type="text"/>	<input type="text"/>

**APPROVED**

Regional Engineer Department of Transportation	Date
<input type="text"/>	<input type="text"/>